



Local Literacy Plan  
for

J. S. Clark Magnet Elementary/Monroe City Schools

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Sam Moore

August 1, 2024





## LOUISIANA'S LITERACY PILLARS



**LITERACY GOALS**



**EXPLICIT INSTRUCTION, INTERVENTIONS, & EXTENSIONS**



**ONGOING PROFESSIONAL GROWTH**



**FAMILIES**

A foundation of **EQUITY** across all literacy practices ensures opportunities and access for every learner every day.

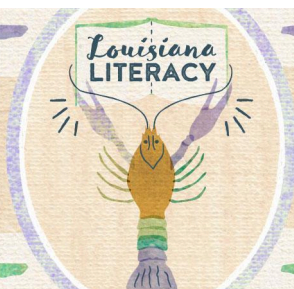
### Section 1a: Literacy Vision and Mission Statement

**Guiding Questions:**

1. What is your school/system's focus and mindset around literacy?
2. What is your primary, overarching goal and expected or intended outcomes for your school(s) around literacy?
3. Is your vision and mission statement inclusive of all leaders, teachers, students, and families?

<i>Literacy Vision</i>	J.S. Clark's focus on literacy emphasizes a balanced approach combining phonics and reading comprehension to build strong reading and writing skills. Our goal is to foster a lifelong love for reading and continuous growth in literacy.
<i>Literacy Mission Statement</i>	Our mission is to empower all learners with the skills and confidence to become proficient readers and writers. Through a balanced approach to literacy instruction, personalized learning opportunities, and a focus on fostering a love for reading, we strive to create lifelong learners who can think critically, communicate effectively, and engage meaningfully with the world around them.

### Section 1b: Goals



Guiding Questions:

1. What are your overall [literacy goals](#)?
2. Are you creating [SMART goals](#) for grade bands, subgroups, diverse learners, and teachers?
  - How are you measuring the performance of birth through grade 12?
  - What subgroups are most in need of literacy intervention?
  - How are you addressing the literacy and language needs of diverse learners?
  - How do you plan to measure teacher performance based on your literacy goals?

<i>Goal 1 (Student-Focused)</i>	Students will read on or above grade level by the end of the year.
<i>Goal 2 (Teacher-Focused)</i>	80% of students meet individualized goals on literacy benchmarks.
<i>Goal 3 (Program-Focused)</i>	To increase the DIBELS proficiency from 78% (BOY 24) to 83% (EOY) proficiency for grades K-3.

Section 1c: Literacy Team

Guiding Questions:

1. Who will serve on the school/system literacy team?
2. What is the role of each member?
3. What is your plan for conducting regular meetings, including location, time, availability, and topics?
4. How are you monitoring the effectiveness of the plan?

<i>Member</i>	<i>Role</i>
<i>Wendy LaSuzzo</i>	Principal
<i>Keneshala Martin</i>	Assistant Principal
<i>Beth Laffoon</i>	Program Coordinator
<i>Lisa Cole</i>	Literacy Coach
<i>Lara Sanford</i>	Librarian



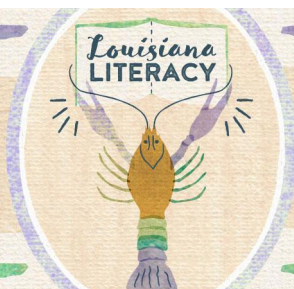
### Meeting Schedules

<i>Date &amp; Type of Meeting (Plan Review, Data Analysis, etc.)</i>	<i>Frequency of Meetings (Weekly, Monthly, etc.)</i>	<i>Topic(s)</i>
August 2024	Monthly	Placement of Intervention/Tutoring Groups-based on EOY 2024 data, BOY data, MOY data, PM data, and academic performance
September 2024		Review data for BOY-Benchmark Testing
October 2024		Review data for Progress monitoring
Ongoing		Teacher PD/ Coaching

### Section 2: Explicit Instruction, Interventions, and Extensions

#### Guiding Questions:

1. For each specific plan and activity around literacy, what is/are your:
  - action steps?
  - timeline?
  - person(s) responsible?
  - resources?
  - alignment to literacy goal(s)?
  - evidence of success?
2. When implementing literacy curriculum and assessments, how are you ensuring:
  - alignment to current research on foundations of reading and language and literacy?
  - cultural responsiveness?
  - connections across content areas?
3. When utilizing literacy screeners, what are your plans for:



- deciding which components will be measured in each grade band or subgroup?
  - how often screeners are administered?
  - progress monitoring?
  - screening and supporting students in upper grades effectively?
4. When planning for and providing literacy interventions for struggling readers and writers, are you including specifications for:
- students with dyslexia?
  - the EL population?
  - special education students?
  - cultural and dialectical sensitivity?

The action plan table on the next page can be used to plan out specific action steps related to literacy goals.



### Action Plan

<i>Goal</i>	<i>Timeline</i>	<i>Action Steps</i>	<i>Person(s) Responsible</i>	<i>Resources</i>	<i>Evidence of Success</i>
1	June 1 - June 30	Review prior year data to establish school system goals.	Data manager and Academics team	Literacy screeners; LEAP scores	Students and subgroups demonstrate growth in year-to-year data.
2	Sept.1-30	Teachers write SLTs and review student BOY data	Teachers/Literacy Team	DIBELS data STAR data	SLTs written and approved
3	Oct. 1-31	DIBELS/STAR Progress Monitoring; revisit intervention groups/Tutoring	Teachers/Literacy Team	DIBELS data STAR data Academic grades	Students demonstrate growth
4	Jan. 4-31	Review MOY data; revisit intervention groups/tutoring	Teachers/Literacy Team	DIBELS data STAR data Academic grades	Students demonstrate growth
5	March 1-22	DIBELS/STAR Progress Monitoring; revisit intervention groups/Tutoring	Teachers/Literacy Team	DIBELS data STAR data Academic grades	Students demonstrate growth
6	April 29- May 25	EOY testing/Review of EOY data/Results for SLTS	Teachers/Literacy Team	DIBELS data STAR data Academic grades	Students demonstrate growth/SLT goals met





### Section 3: Ongoing Professional Growth

#### Guiding Questions:

1. On what are you basing your professional development needs? Are you considering:
  - teacher performance data
  - student performance data
  - observation cycles
  - teacher background knowledge and experience levels
  
2. When planning opportunities for [ongoing professional growth](#) for leaders and teachers, are you including plans for:
  - ongoing training and support?
  - coaching?
  - various types of PD offerings?
  - by whom, when, and how PD will be provided?
  - PD specific to foundations of reading and language and literacy?
  - PD on high-quality interactions (such as CLASS® for birth-grade 2)?
  - monitoring the implementation and effectiveness of professional development?
  - tailoring opportunities to individual needs of teachers?

#### Potential PD Planning

<b>Month/Date</b> <i>(When can PD be scheduled throughout the school year?)</i>	<b>Topics</b> <i>(What topics are most needed and should be covered and/or prioritized?)</i>	<b>Attendees</b> <i>(Who would benefit most from this PD? Consider also who can redeliver to other teachers/faculty.)</i>
Aug. 7-11 (BTS PD)	LTRS, LEXIA, TWR, CKLA	Teachers, literacy Coach, Admin
Sept. 26	RTI Coaching for new teachers or teachers with low performing scores, LTRS, LEXIA, TWR, CKLA	Teachers, literacy Coach, Admin
Oct. 27	RTI Coaching for new teachers or teachers with low performing scores, LTRS, LEXIA, TWR, CKLA	Teachers, literacy Coach, Admin
Nov. 28	RTI Coaching for new teachers or teachers with low performing scores, LTRS, LEXIA, TWR, CKLA	Teachers, literacy Coach, Admin





Dec. 8	RTI Coaching for new teachers or teachers with low performing scores, LTRS, LEXIA, TWR, CKLA	Teachers, literacy Coach, Admin
Feb. 16	RTI Coaching for new teachers or teachers with low performing scores, LTRS, LEXIA, TWR, CKLA	Teachers, literacy Coach, Admin
March 18	RTI Coaching for new teachers or teachers with low performing scores, LTRS, LEXIA, TWR, CKLA	Teachers, literacy Coach, Admin
April 22	RTI Coaching for new teachers or teachers with low performing scores, LTRS, LEXIA, TWR, CKLA	Teachers, literacy Coach, Admin

**Section 4: Family Engagement Around Literacy**

Guiding Questions:

- To improve [family engagement around literacy](#), how are you:
  - including families in focus groups and other discussions with teachers, students, and leaders around:
    - specific programs to address the school’s mission?
    - families’ concerns about literacy achievement?
    - students’ attitudes toward reading and writing?
    - teachers’ beliefs about student literacy and learning?
  - providing ongoing support and communication to families?
  - considering diverse families and their specific needs or challenges in regards to communication, technology, transportation, etc.?
  - using communication methods that accommodate all families?
- How are you working directly with community partners to:
  - engage families and the community?
  - invest in the literacy of our youth?
  - improve access to resources?
- What resources and tools are you sharing with families and community partners to enhance literacy?

Month/Date	Activity	Accessibility Opportunities	Community Partners
Oct./Jan.	Parent/Teacher Conferences		



Aug/Nov/Feb/ May	SIP-stakeholder meetings		
August 14/August 29	BTS parent/teacher meetings		
Entire year	AR To/With a parent or caregiver		
March	Community Readers		
Oct/March	High School Readers		
End of Year	Parent Survey		

**Section 5: Alignment to other Initiatives**

**Guiding Questions:**

- To successfully implement, communicate, and monitor this literacy plan, what are some other district or school initiatives and plans to which you should be sure to connect? Consider:
  - School Improvement Plan
  - Early childhood programs
  - Cross-curricular connections
  - Community programs
  - Alignment across schools within the system

**Initiative Alignment**

<i>Other Programs/Initiatives</i>	<i>Connecting to Literacy</i>	<i>Plan to Monitor/Evidence of Success</i>
<i>SIP</i>	<i>ELA goal</i>	<i>Students show improvement in ELA goal</i>
<i>STREAM Night</i>	<i>ELA Connection</i>	<i>Parental Involvement/Attendance</i>
<i>Read the Day Away</i>	<i>Reading Connection</i>	<i>Percentage of student mastery in AR</i>



<i>TWR</i>	<i>Ties to writing across all curriculum</i>	<i>Students ability to write about different topics show improvement/lesson plans</i>
<i>LTRS (Science of Reading)</i>	<i>Helps teachers better instruct phonic</i>	<i>Completion of course</i>



**Section 6: Communicating the Plan**

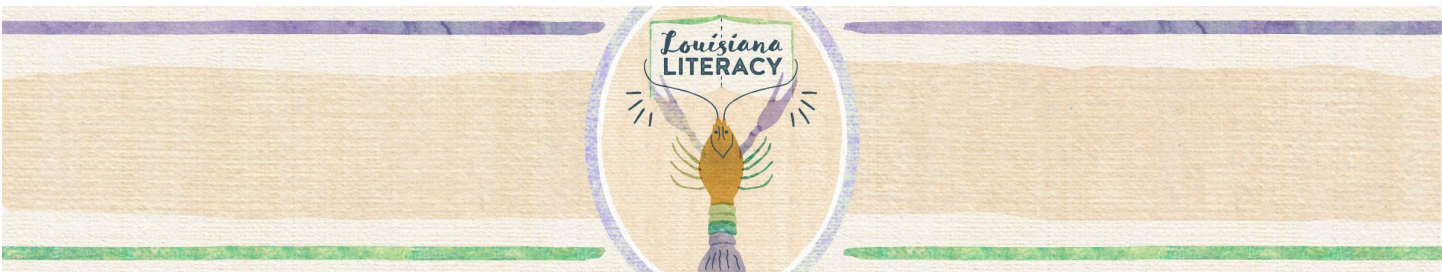
**Guiding Questions:**

1. What are the implementation expectations for schools?
  - Will schools have school-based literacy teams?
2. How will district-level personnel support schools in meeting those expectations?
3. How will you communicate the plan to families and community members?
4. How will you communicate the progress being made throughout the school year?
5. How will you ensure ongoing monitoring and implementation of this plan at the school-level?
  - Will you hold quarterly meetings?
  - Will you report on progress monitoring of the plan components and goals?

**Communication Plan**

<i>Stakeholder Group</i>	<i>Plan for Communicating</i>	<i>Timeline</i>
<i>Leadership team/Community Stakeholders/Teacher</i>	<i>Meetings/Remind messages</i>	<i>Aug Nov/Feb/May</i>
<i>Parents/stakeholders</i>	<i>Literacy Plan on School Website</i>	<i>Sept 1</i>

Review the [School System Literacy Roadmap](#) for recommended timelines for action steps to promote literacy.



For additional guidance and resources, visit the [Louisiana Literacy's webpage](#), [Literacy Library](#), or email [louisianaliteracy@la.gov](mailto:louisianaliteracy@la.gov).

*Updated A 2022*